

Area 1N Guidelines

1.1

The Area Director and the Area Board conduct the business and affairs of Area 1-N. The Area Board has authority to adopt, amend, or repeal the Area Guidelines, subject to AYSO Operating Regulations. The "Operating Regulations" include AYSO Articles of Incorporation, National Bylaws, National Policy Statements, National Rules and Regulations and Section One Rules and Regulations; which are hereby incorporated by reference as a part of these Area Guidelines. These Area Guidelines are meant to enhance and to conform to the Operating Regulations. To the extent that there may be any contradiction or conflict among these documents, the Operating Regulations shall prevail.

1.2

The Area 1N Board ("Area Board") members shall include the Area Director and Regional Commissioners from all Area N charter regions. Those regions currently include Region 50 (Redlands), Region 130 (San Bernardino), Region 137 (Hemet), Region 165 (Mountain Resorts), Region 641 (Beaumont) and Region 797 (Nuevo). The Area Director and Regional Commissioners are the only voting members on the Area Board on all issues brought before to the Board, except the election of an Area Director (see Section 1.6).

1.3

Unless otherwise specifically provided by these Area Guidelines, all decisions of the Area Board shall be made by a majority decision of the Area Board members voting at a Regular Meeting or a Special Meeting of the Area Board. A Special Meeting of the Area Board may be called by either the Area Director on one day's prior notice, or by 2/3 of the Area Board members on three days prior notice. The notice, stating the purpose(s) of such special meeting, may be given in writing, by telephone or in person. The Area Board may also act on any matter through unanimous written consent.

1.4

A majority of the Area Board members shall constitute a quorum for the purpose of holding either a regular or special meeting. The Area Director shall provide for the taking of minutes of the proceedings at each meeting and make them available upon request to the members of the Area.

1.5

Area Staff Members include, but are not limited to:

- Assistant Area Director
- Area Coach Administrator (ACA)
- Area Coach Trainer (ACT)
- Area Referee Administrator (ARA)
- Area Director Referee Instruction (ADRI)
- Area Director of Referee Assessment (ADRA)
- Area CVPA
- Area Management Administrator
- Secretary
- Area Scheduler
- Area Staff Advisor

There may be any assistant(s) for these positions. Other Area Staff Members may be added as necessary and approved by the Area Board. Area Staff Members are a valuable resource chosen for their experience and expertise. They may be used in an advisory capacity in all matters brought to the Area Board.

1.6

The Area shall open nominations for Area Director two (2) months prior to the expiration of the Area Director's term or immediately upon a vacancy in the Area Director position due to death, resignation or removal. The Nominations shall remain open for one (1) month. One (1) month prior to elections, all nominees shall be invited to address the voting members of the Area Board.

It is the general policy of the Area that the Area Director will have normally served at least one year on the Area Board before serving as Area Director.

The Regional Commissioners on the Area Board shall, by a majority vote, shall nominate an Area Director and forward such nominated person's name to the Section One Director. In the absence of an Area Board, or in the absence of an election by a majority of the Area Board, the Area Director will be nominated by the Section One Director.

Subject to the approval of the Section Director, the nominee for Area Director shall be appointed by the AYSO National Board of Directors. In the event of a vacancy in the position of Area Director other than at the expiration of the regular term, the Area Board, including (if available) the outgoing Area Director, shall recommend an interim Area Director and submit such recommendation to the Section One Director. The interim successor shall remain in office until the completion of the above election procedures.

The Area Director will be elected for a three-year term or lesser time as agreed upon or as may be determined by the Section Director and NBOD. The Area Director may serve multiple terms so long as he or she is nominated and elected for each term as provided herein.

The Area Director may be suspended by the Section Director and suspended or removed only by the National Board of Directors in accordance with AYSO National Bylaws.

1.7

All matters regarding the election, term of office, removal from office or filling of a vacancy of Regional Commissioners will be as outlined in the respective region's approved regional guidelines or National By-Laws, as appropriate.

1.8

The Area Director appoints Area Staff Members for a one-year term. The Area Staff Members may serve multiple terms so long as he or she is appointed as provided herein. The Area Director may remove an Area Staff member at any time upon written notice.

1.9

The Area Director shall conduct regular meetings of the Area Board and disseminate information concerning the operation of AYSO, Section One and the Area. Meetings are currently held on the third Wednesday of each month unless otherwise scheduled for another day by the Area Director.

1.10

The Area Director shall publish minutes documenting the proceedings for each Area Board Meeting. The Area Secretary shall maintain a complete set of Area records.

Financial Matters

2.1

The Area fiscal year shall be from July 1 to June 30.

2.2

No Area Board Member shall receive monetary or other compensation for his/her services to the Area, nor may he/she use his/her position to benefit him/her directly or indirectly in any other way, such as a supplier of equipment or camp programs to the Area or Regions. Nothing in this paragraph prohibits any Area Board or Area Staff member, or Area volunteer, from being reimbursed for his or her properly documented and authorized out-of-pocket expenses incurred for work on behalf of the Area.

2.3

The Area may include an annual "per player" assessment payable by the regions based on the number of players registered in the region during their primary (typically the fall season.)

2.4

Current Section and Area fees for Playoffs and services are outlined as distributed by the Section and Area on an annual basis. Regions shall pay assessed fees in a timely manner. The Area Director has the discretion to deny participation for non-payment in a timely manner.

2.5

Section One or other Playoff fees or costs paid on behalf of Area 1N teams will be charged to the respective region(s), at cost, based on the number of teams from the region actually participating in the Section One Playoff. However, if deemed necessary, the Area may assess the regions a deposit for estimated amount of the Playoff fees or costs. Shortly after the Playoff, a reconciliation of the deposit and actual Playoff fees or costs will be prepared and the net fees will be distributed to or collected from participating regions.

2.6

Reimbursement of authorized expenses from the Area Discretionary Budget shall require the following documentation and Area Director, Area Treasurer, or Area Director's designee's approval:

1. A completed AYSO Reimbursement Request form, and
2. A reasonable invoice, receipt or documentation to support the expense.

2.7

The provisions of Sections 2, 3, 4, 5, and 6 of Article Eight – Financial, Banking and Related Matters of the current AYSO Standard Regional Guidelines are hereby incorporated by reference, with the understanding that they shall be interpreted as necessary to reflect Area activities and accounts.

Inter-Region Play

3.1

The Area encourages regions that have a small number of teams in a division of their program to interplay with other regions within the area. Other aspects about regional interplay include:

It is the responsibility of the participating Regional Commissioner(s) or Regional Scheduler(s) to initiate contacts and work with other regions to formalize the game schedule for the interplay program.

Each participating region may decide whether these interplay games will count as part of their regional regular season standings.

3.2

The Area Director shall administer a U16 – U19 program on behalf of all Area N regions. Separate guidelines for the Area 1N U19 – U16 program will be distributed for Area Board approval.

Though highly recommended to support the smaller programs, regions are not required to participate in the U19 – U16 program for all of their divisions.

3.3 The Area encourages the use of "friendly games" among regions within the area provided

Playoffs

4.1 The Area will normally conduct three Playoffs during the year on the dates outlined in the Area Calendar. Those Playoffs are as follows:

Area 1-N U10 – U14 Championship & Cup Playoffs

Area 1-N U10 – U14 All-Star Playoffs

The rules for each of these Playoffs shall be approved by the Area Board prior to the Playoffs, so the regions have sufficient time to plan their regional programs. The Playoff rules must address dispute resolution.

4.2

The regions shall provide the fields and associated equipment, referees, and field duty personnel necessary to support these Playoffs, as assigned by the Area Director.

Dispute Resolution - Area Due Process Procedure

5.1

Discipline actions tendered by the Area will be by phone call and written communication to the respective Volunteer and Regional Commissioner. Disciplinary actions regarding eligibility to participate in any Area function and/or Section function will be with just cause per Area and Section Rules and at the discretion of the Area Director and Section Director. Written communications will specify the

action being taken and the reasons therefore. The written notice will also notify the participant that he or she, upon written request for a due process hearing within a certain time frame, will be given a reasonable opportunity to explain why such action should not be taken. At the request of the disciplined party the Area Director will appoint a panel of no less than three (3) disinterested persons to conduct a hearing at a neutral site. The hearing will be informal and interested parties will be heard.

At the conclusion of the hearing the volunteer panel will meet and confer to make its determination and present its findings in writing to the Area Director. The Area Director or his delegate, if the Area Director is a participant, will make a final decision and disseminate the results in writing to all interested parties. At the option of the disciplined party, the decision by the Area Director in this matter may be further appealed to the Section Director.

These procedures have been initiated to make sure that the AYSO philosophy is followed in our actions regarding our membership. Our intent is to satisfy the doctrine of fairness that underlies the basic philosophy of AYSO.

These Due process guidelines shall be administered with-in the framework of the National Rules & Regulations, By-laws and Guidelines.

Changes In Area Guidelines

6.1

The Area Guidelines shall initially be approved by the Area Board. The Area Guidelines shall become effective after approval by the Section Director. A signed copy of the Area Guidelines shall be submitted to the AYSO National Support & Training Center.

6.2.

After initial adoption, the Area Guidelines may only be amended by a majority vote of the Area Board. Any amendments to the Area Guidelines are not effective until approved in writing by the Section Director. A signed copy of the amended Area Guidelines shall be submitted to the AYSO National Support & Training Center.

Area Billing Rates

7.1

Players: \$0.25 per Player Registered

Clinics: TBD based on materials cost

Playoffs: TBD based on award and materials cost